

**MINEOLA CITY COUNCIL MINUTES**  
**REGULAR MEETING – MINEOLA CITY HALL**  
**Monday, January 23, 2023**

**Call to order and confirmation of quorum**

P	Jayne Lankford, Mayor	P	Mitchell Tuck
P	Sue Jones, Mayor Pro Tem	P	Terry Eaton
P	Eric Carrington	P	Jack Newman
P	Cassandra Sampson	P	Mercy Rushing, City Manager
P	Cindy Karch, City Secretary	P	Blake Armstrong, City Attorney

**Staff Present:** Lisa Morrison, David Madsen, Justin Clower, Kyle McCoy, Chief Charles Bittner, Doris Newman, and Owen Tiner.

**Citizens Present:** Phil Major with the Wood County Monitor; Chris Means, Tina Hill, Maggie Young, Pastor D. Boyd, Kathy Boyd, Connie Holley, Andrew Wright from SPI Engineering; Floyd Reid, Jim Herlocker, Michael Cain, Vic Savelli, Bob Smith, Joyce Williams, Peter Woolford, Martha Holmes, Cheryl Wood, Steve Brooke, Clint Rice, Jared Smith, and Gordon Tiner.

**Invocation and Pledge of Allegiance**

Invocation led by Councilmember Jones and pledges led by Councilmember Carrington

**Citizen Comment**

**Presentations and Proclamations**

**1. Presentation of a Special Mayoral Recognition to Mrs. Joyce Williams.**

Mayor Lankford presented to Mrs. Joyce Williams a special Mayoral Recognition plaque for her work on the Landmark Commission and Nature Preserve.

**2. Employee Recognition – Floyd Allen Reid, Wastewater Treatment Plant on obtaining his Class C Wastewater License.**

Kyle McCoy, Public Works Director recognized Floyd Reid on obtaining his Class C Wastewater Treatment Plant Wastewater License.

**Consent Agenda**

3. Consider approval of minutes of the Regular Council Meeting on December 19, 2022.
4. Consider approval of Financial Reports for the month of December 2022.
5. Consider approval of the Monthly Department Head Reports for the month of December 2022. (Building Inspections, Code Enforcement, Fire, Police, Main Street, Marketing, Municipal Court, Street, Water, Wastewater)
6. Consider approval of the Quarterly Investment Report for December 2022.
7. Consider approval of board member appointment of Ellen Brooke to the Mineola EDC Board, to fill a vacancy left by the resignation of Kevin White.

Councilmember Jones made the motion to approve the consent agenda items. Motion was seconded by Councilmember Eaton and motion carried by unanimous vote.

**Discussion on Action Items, Public Hearings, Presentations, and Announcements.**

- 8. Executive Session: The City Council will convene into executive session at 5:42 p.m. pursuant to Texas Government Code section 551.071 Consultation with City attorney to receive legal advice.**

The City Council reconvened into Regular session at 6:09 p.m.

- 9. Discuss and consider action on a replat of Lots 1-50, Park Central Addition.**

Jim Herlocker, and Glen Thurman spoke in favor of the replat of Lots 1-50, Park Central Addition. Councilmember Sampson made the motion to approve the replat of Lots 1-50, Park Central Addition excluding the traffic control in the center of the streets. Motion was seconded by Councilmember Tuck, motion carried by unanimous vote.

- 10. Discuss and consider action on a street closure request from Victor Savelli for the Texas MG Register Annual Gathering on October 7, 2023.**

Victor Savelli spoke to the council about the Texas MG Register Annual Gathering on October 7, 2023. Councilmember Jones made the motion to approve a street closure request for the Texas MG Register Annual Gathering on October 7, 2023. Motion was seconded by Councilmember Carrington motion carried by unanimous vote.

- 11. Discuss and consider to call an election on May 6<sup>th</sup>, 2023 for council positions Mayor and Alderman's Ward 1, 2 & 3.**

Councilmember Tuck made the motion to call an election on May 6<sup>th</sup>, 2023, for council positions Mayor and Alderman's Ward 1, 2, & 3. Motion was seconded by Councilmember Sampson motion carried by unanimous vote.

- 12. Hold a public hearing on an ordinance for a Specific Use Permit for Lot 18 and 19 Hillcrest Addition to allow for an accessory dwelling.**

Mayor Lankford opens the public hearing for an ordinance for a Specific Use Permit for Lot 18 and 19 Hillcrest Addition to allow for an accessory dwelling. With no public comments Mayor Lankford closed the public hearing.

- 13. Discuss and consider action on an ordinance for a Specific Use Permit for Lot 18 and 19 Hillcrest Addition to allow for an accessory dwelling.**

Councilmember Sampson made the motion to approve an ordinance for a Specific Use Permit for Lot 18 and 19 Hillcrest Addition to allow for an accessory dwelling. Motion was seconded by Councilmember Eaton motion carried by unanimous vote.

- 14. Discuss and consider action on a replat of Block 260, Mineola Townsites, located at 1712 N. Pacific.**

Councilmember Newman made the motion to approve a replat of Block 260, Mineola townsites, Located at 1712 N. Pacific. Motion was seconded by Councilmember Tuck motion carried by unanimous vote.

- 15. Discuss and consider action on award of bid to RA Miller LLC, DBA Precision Fence for the 2022 ARPA Fence Upgrade project. Bid amount is \$54,022.50.**

Councilmember Eaton made the motion to award the bid to RA Miller LLC, DBA Precision Fence for the 2022 ARPA Fence Upgrade project. Bid amount is \$54,022.50. Motion was seconded by Councilmember Carrington motion carried by unanimous vote.

**16. Discuss and consider action on a Contract for Managed Services between the City of Mineola and Traylor & Associates, Inc. for grant administration for the 2022 Texas Community Development Block Grant Program (TxCDBG) – Street Improvements – Contract #CDV21-0098. Contract amount is \$36,000.00.**

Councilmember Sampson made the motion to approve a Contract for Managed Services between the City of Mineola and Traylor & Associates, Inc. for grant administration for the 2022 Texas Community Development Block Grant Program (TxCDBG) – Street Improvements – Contract #CDV21-0098. Contract amount of \$38,000.00. Motion was seconded by Councilmember Jones motion carried by unanimous vote.

**17. City Manager Briefing and Announcements.**

City Manager Mercy Rushing briefed the council on upcoming events for the month of February.

There being no further items for consideration, a motion to adjourn was made and the meeting adjourned.

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Jayne Lankford, Mayor

ATTEST:

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Cindy Karch, City Secretary